

WV Board of Occupational Therapy



2017 Renewal Newsletter

WVBOT
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License Renewal

If your current license expires 12/31/16, it is now time to renew your license to continue practicing Occupational Therapy in WV. If you are due for renewal, you will find the renewal application and information related to continuing competency requirements enclosed.

DO'S AND DONT'S OF LICENSE RENEWAL

DO include a new photo this year. Applications received without a photo will be returned as incomplete.

DO return your application as soon as you complete your CE, but no later than 12/31/16. The earlier your application is received, the quicker you will receive your new license cards. Applications postmarked after 12/31/16 require a late fee of \$100 in addition to the renewal fee.

DO include a check or money order made payable to WVBOT for the correct fee (OTR - \$140, COTA - \$120).

COTA's: **DO** obtain supervising OTR signature for each facility where you work.

DO make sure you have obtained the minimum number of CE hours:

12 hours if you are a new WV licensee renewing for the first time

24 hours for all other licensees

IF you need a receipt, **DO** include a note with your renewal application. We do not send receipts unless requested.

DO sign and date your renewal application.

DO'S AND DONT'S OF LICENSE RENEWAL (Cont'd)

DO accurately answer the question, "Are you currently certified / registered with NBCOT?"

Although NBCOT certification / registration is not required to maintain your WV license, it is important that you accurately answer the question on your renewal application as to whether such certification or registration is current. It is important that the Board accurately reflect this information on our Licensee Roster available to the public on our website. Likewise, it is important that you sign your name to accurately reflect the appropriate credentials. Below is the proper way to sign based on your current status:

OTR/L	Licensed and Registered occupational therapist
OT/L	Licensed occupational therapist, not actively registered with NBCOT
COTA/L	Licensed and Certified occupational therapy assistant
OTA/L	Licensed occupational therapy asst., not actively certified with NBCOT

DO NOT mail your renewal application via express mail that requires a signature for delivery. This will likely delay delivery of your application.

DO NOT include continuing education courses that are not practice related, i.e., documentation, billing, coding, Medicare codes, ethics, etc.

DO NOT send copies of your CE certificates, *unless* you have received a letter with your application that you have been selected as part of the Board's random audit.

DO NOT wait until the week of Christmas to take all of your CE courses.

DO NOT mail your renewal application on 12/31/16 and expect to have your license cards by 1/1/17.

DO NOT practice after December 31, 2016 if you have not received your 2017-18 license cards.

Attorney General Unveils Best Practices Initiative to Reduce Prescription Drug Abuse

We are pleased that the Attorney General is reaching out to various medical disciplines to provide an interdisciplinary approach to dealing with this issue. The Board of Occupational Therapy has commended the AG for this effort, and has offered their support as this initiative moves forward.

If you have expertise in the area of pain management and would like to be a resource for this effort, please contact the Board at help@wvbot.org.

A copy of the Attorney General's Best Practices for Prescribing and Dispensing Opioids can be found at our website, www.wvbot.org.

Disciplinary Actions

Investigations into complaints continue to be conducted as necessary to assure compliance to licensure laws and to protect the public.

There have been no new disciplinary actions taken for violations of the Practice Act and/or Legislative Rules governing the practice of occupational therapy in WV.